

VILLAGE OF HAMMOND
455 DAVIS STREET – UPPER LEVEL
POST OFFICE BOX 337
HAMMOND, WISCONSIN 54015
715.796.2727
JUNE 27, 2022

1. **PLEDGE OF ALLEGIANCE.**
2. **CALL TO ORDER-** President Bibeau called the meeting to order at 6:00pm
3. **ROLL CALL** Members Present: President Bibeau, Trustees: Laurie Gruber, Kimberly Olson, Bob Trudell, Stefan Wood, Lynn Pabst & Chris Buckel.
4. **INFORMAL PUBLIC COMMENT TIME:** Del Werner inquired why he didn't get the same percentage raise as the Public Works. The previous minutes will be reviewed.
5. **ADOPTION OF AGENDA-** Motion by Trustee Trudell, seconded by Trustee Gruber to approve the agenda. All in Favor. Motion Carried.
6. **ADOPTION OF CONSENT AGENDA-** Motion by Trustee Gruber, seconded by Trustee Olson to approve the consent agenda which included minutes from the June 13, 2022, Board Meeting Minutes, June 13, 2022, New Park Committee Meeting Minutes, vouchers and payroll reports, one vacation request and two seminar requests. All in Favor. Motion Carried.
7. **BUSINESS:**
 - A. **Discussion on creating an ordinance to enclose dumpsters-** Discussion was held. The Board decided at this time to have the Police Department issue tickets if there are issues with any dumpsters in the Village versus enacting an ordinance.
 - B. **Update on UTV/ATV Access-** Trustee Pabst informed the Board that he attended the Transportation meeting at the County Highway Department. He also had submitted a letter to the Transportation Committee asking them to reconsider opening the small stretch on Cty Rd T from 170th to the Village limits. The Transportation Committee declined to reconsider the request. The Village will reapply in January 2023, asking for a portion of Cty Rd J to be opened.
 - C. **Discuss & Act on possible annexation to the Village of Hammond-** Attorney Lindquist explained to the Board how the annexation process typically works. Engineer Greg Adams discussed doing development plan for any parcels the Board would like to see annexed. Motion by Trustee Olson to have Greg Adams do a study on possibly annexing land and to check with Woodville and Roberts on how they have annexed in the past, seconded by Trustee Gruber. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
 - D. **Review & Act on tree removal at the Hammond Cemetery-** Del Werner informed the Board that there are six trees that really need to be taken down. Motion by Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Nay, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Nay. Motion Carried. Trustee Olson to use ARPA funds to remove the six trees at an approx. cost of \$9,000, seconded by Trustee Gruber.
 - E. **Review & Act on Mobile Food Vendor Ordinance-** Motion by Trustee Buckel to approve the ordinance, seconded by Trustee Olson. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
 - F. **Review & Act on Village of Hammond Board Policy & Procedures-** Motion by Trustee Trudell to approve the Board Policy & Procedures, seconded by Trustee Pabst. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
 - G. **Review & Act on Resident Concern/Compliant/Service Request Form-** Motion by Trustee Olson to approve the form and to have Trustees ask residents who have a concern/compliant or service request to complete the form, seconded by Trustee Wood. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
 - H. **Review & Act on Peddlers and Solicitors Ordinance Amendment-** Motion by Trustee Buckel to approve the amendment changing the issuer from the Village Clerk to the Hammond Police Department, seconded by Trustee Wood. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
 - I. **Review & Act on appointing a safety coordinator-** Discussion was held on what the positions may responsibilities would be. Motion by Trustee Gruber to appoint Administrator Hazer, to allow the Public Works to continue to do in-person safety refreshers unless unavailable which they could then do the online courses and to have each department update and maintain their own MSDS books, and to consider additional compensation for

Administrator Hazer at budget time, seconded by Trustee Wood. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Nay. Motion Carried.

- J. **Discuss & Act on lining the sewer main from the school to the well house-** Greg Adams explained that doing the school to the well house portion would be more expense due to the short length. He suggested doing that portion as well as up Fithian to Ridgeway St. Motion by Trustee Buckel to have Greg Adams get a price on doing it as a change order to the Vine St project, seconded by Trustee Trudell. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
- K. **Review & Act on replacing three culverts on Fithian St using ARPA funds-** Motion by Trustee Buckel to have the County replace the three culverts at a cost of \$20,000 using ARPA funds, seconded by Trustee Trudell. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
- L. **CLOSED SESSION 19.85 (1) (c)** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Police business: negotiations regarding employment** Motion by Trustee Gruber to go into closed session, seconded by Trustee Olson. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
- M. **CLOSED SESSION 19.85 (1) (c)** Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. **Village Administrator/Clerk** Motion by Trustee Gruber to go into closed session, seconded by Trustee Olson. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried.
- N. **Reconvene in Open Session to discuss any decisions made in closed session-** Motion by Trustee Gruber to come out of closed session, seconded by Trustee Olson. Motion by Trustee Gruber to go into closed session, seconded by Trustee Olson. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried. Motion by Trustee Gruber to give Chief Orr 3-weeks' vacation and to allow him to start the Village insurance July 1st, Administrator Hazer informed the Board that the 90-day waiting period for insurance is not a Village requirement but comes from the insurance company. Trustee Gruber revised the motion to give Chief Orr 3 weeks' vacation and to either make our insurance company take him early or for the Village to pay his cobra with the Village of Baldwin, seconded by Trustee Olson. Motion by Trustee Gruber to go into closed session, seconded by Trustee Olson. Roll Call Vote- Trustee Wood-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye Trustee Trudell- Aye. Motion Carried
8. **ANNOUNCEMENTS & CORRESPONDENCE-** Administrator Hazer informed the Board that allow both herself and Angie Blodgett will be in the office, the office will be closed July 11-15th for them to do the virtual Clerk's institute. The Board would like to do a special board meeting to do employee reviews and to have employees visit with them if they have any concerns or anything else.
9. **ADJOURNMENT-** Motion by Trustee Gruber to adjourn the meeting at 8:24pm, seconded by Trustee Olson. All in Favor. Motion Carried.

UNOFFICIAL MINUTES

Sandi Hazer, Clerk