

VILLAGE OF HAMMOND
455 DAVIS STREET – UPPER LEVEL
POST OFFICE BOX 337
HAMMOND, WISCONSIN 54015
715.796.2727

Regular Board Meeting

December 14, 2021, 6:00PM

1. **PLEDGE OF ALLEGIANCE.**
2. **CALL TO ORDER.** President Bibeau called the meeting to order at 6:00PM.
3. **ROLL CALL.** Members Present: President Bibeau, Trustees: Lynn Pabst, Kim Olson, Howie Evans, Bob Trudell & Chris Buckel.
Excused- Laurie Gruber
4. **INFORMAL PUBLIC COMMENT TIME:** The Board relayed that they had received a couple of comments regarding the snow removal from the snowstorm.
5. **ADOPTION OF AGENDA.** Motion by Trustee Trudell, seconded by Trustee Pabst to approve the agenda as presented. All in Favor. Motion Carried
6. **ADOPTION OF CONSENT AGENDA.** Motion by Trustee Pabst to approve consent agenda items, seconded by Trustee Evans. All in Favor. Motion Carried.
7. **OPEN SESSION BUSINESS:**
 - A. **Review & Approve the Public Works Updated Job Descriptions-** Motion by Trustee Trudell to approve the job descriptions and to allow Administrator Hazer to amend the descriptions at any time as she sees fit, seconded by Trustee Buckel. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - B. **Review & Approve assigning Public Works Employees to Lead Positions-** Motion by Trustee Pabst to approve assigning Chuck Fedie as the Lead Water/Wastewater Operator, Andy Jensen as Lead Streets & Machinery & Equipment and Travis Posey as Lead Building/Grounds, Solid Waste, Parks & Celebrations contingent on posting the positions within the Union for 5 days, if any union employee wishes to post to a different position it will be brought back to the Board, seconded by Trustee Olson. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Nay, Trustee Trudell-Aye & Trustee Buckel -Aye. Motion Carried.
 - C. **Review & Approve the addendum to the Public Works Union Contract-** Motion by Trustee Evans to approve the addendum to the contract regarding weekend duty, seconded by Trustee Buckel. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - D. **Review & Approve the Public Works having access to the Police Department & Police Department having access to all buildings-** Motion by Trustee Pabst to have the Police Department provide keys to their office to Administrator Hazer and she will check them out to Public Works employees on an as needed basis and to ensure the Police Department has keys in each patrol car for the WWTP gate. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Nay, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - E. **Review & Approve Appointing Election Inspectors-** Motion by Trustee Buckel to appoint the following people as election inspectors for the 2022-2023 term: Sandi Hazer, Angela Blodgett, Dara Fermanich, Donald Halberg, Joan Forsythe, Brian Binkowski, Seth Rugo. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - F. **Review & Approve paying Sambatek Invoice from the settlement account-** Motion by Trustee Trudell to pay the invoice in the amount of \$1934.00 for engineering services at the WWTP, seconded by Trustee Olson. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - G. **Review & Approve moving \$38,000 from Machinery & Equipment to Outlay-** Motion by Trustee Olson to move the money to the Machinery & Equipment Outlay, seconded by Trustee Pabst. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - H. **Review & Approve Police Department moving money left in 2021 Budget to Outlay-** Motion by Trustee Buckel to move \$10,000 to the Police Squad Car Outlay and \$10,000 to the Shooting Range Outlay, seconded by Trustee Evans. Roll Call Vote: Trustee Olson-Nay, Trustee Pabst-Nay, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Nay, Trustee Buckel-Aye. Motion Failed. Motion by Trustee Pabst to move \$5,000 to the Police Squad Car Outlay and \$5,000 to the Shooting Range Outlay, seconded by Trustee Trudell. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Nay, President Bibeau-Nay, Trustee Trudell-Aye, Trustee Buckel-Nay. Motion Failed.
 - I. **Review & Approve amending 2022 budget to combine line items Municipal Buildings Expense into Building and Grounds Expense-** Motion by Trustee Buckel to approve, seconded by Trustee Olson. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.
 - J. **Review & Approve amending 2022 budget to eliminate each public works line item for wages and fringes and to create two separate line items "Public Works Wages" and "Public Works Fringes".** – Motion by Trustee Buckel to approve, seconded by Trustee Trudell. Roll Call Vote: Trustee Olson-Aye, Trustee Pabst-Aye, Trustee Evans-Aye, President Bibeau-Aye, Trustee Trudell-Aye, Trustee Buckel-Aye. Motion Carried.

ANNOUNCEMENTS & CORRESPONDENCE- Chuck Fedie informed the Board about the changes to our WWTP permit. Administrator Hazer reminded the incumbents about nomination papers and/or non-candidacy requirements.

ADJOURNMENT- Motion by Trustee Evans to adjourn at 7:09pm, seconded by Trustee Trudell. All in Favor. Motion Carried