

VILLAGE OF HAMMOND
455 DAVIS STREET – UPPER LEVEL
POST OFFICE BOX 337
HAMMOND, WISCONSIN 54015
715.796.2727 Regular Board Meeting

November 22, 2021, 6:00PM

- 1. PLEDGE OF ALLEGIANCE.**
- 2. CALL TO ORDER.** President Bibeau called the meeting to order at 6:00PM.
- 3. ROLL CALL.** Members Present: President Bibeau, Trustees: Lynn Pabst, Howie Evans, Kim Olson, Chris Buckel, and Bob Trudell. Excused: Laurie Gruber.
- 4. INFORMAL PUBLIC COMMENT TIME:** Trustee Buckel had two students from his Civics' class in attendance.
- 5. ADOPTION OF AGENDA.** Motion by Trustee Trudell seconded by Trustee Olson to approve the agenda as presented. All in Favor. Motion Carried
- 6. ADOPTION OF CONSENT AGENDA.** Motion by Trustee Pabst to approve consent agenda items, seconded by Trustee Buckel. All in Favor. Motion Carried.
- 7. OPEN SESSION BUSINESS:**
 - A. Review & Act on defining Lead positions for the Public Works-** Discussion was held. The Board directed Administrator Hazer to divide the duties as she sees fit and to write the job descriptions. They would like to approve the job descriptions at the next meeting. They would also like clarification from the Village attorney as to whether or not the jobs need to be posted per the union contract.
 - B. Review & Act on weekend on-call addendum to the Public Works Union Contract-** Discussion was held. The Board would like weekend job duties added and language regarding expectation while on call. Administrator Hazer will have this ready for the next meeting.
 - C. Review & Act on quote for replacement copier for Public Works-** Motion by Trustee Evans to approve the quote from EO Johnson in the amount of \$143.75 for 12 months (no interest charged) and a quarterly maintenance agreement in the amount of \$60.00 per quarter, seconded by Trustee Pabst. Roll Call Vote: Trustee Evans-Aye, Trustee Pabst-Aye, President Bibeau-Aye, Trustee Olson-Aye, Trustee Trudell-Aye Trustee Buckel-Aye. Motion Carried.
 - D. Review & Act on quote to remove 2 ft from seepage cell pond for better drainage-** Motion by Trustee Buckel to approve the quote from MH Construction in the amount of \$56,000 to be paid from the ARPA funds, seconded by Trustee Olson. Roll Call Vote: Trustee Evans-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Olson-Aye, Trustee Trudell-Aye. Motion Carried.
 - E. Review & Act on paying United Fire & Rescue invoice for online virtual training program-** Motion by Trustee Evans to approve paying the invoice in the amount of \$391.01 from the ARPA funds, seconded by Trustee Olson. Roll Call Vote: Trustee Evans-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Olson-Aye, Trustee Trudell-Aye. Motion Carried.
 - F. Review & Act on quotes to pull & service well pump #2-** Motion by Trustee Trudell to approve the quote from McCarthy Well Company in the amount of \$8,900, seconded by Trustee Evans. Roll Call Vote: Trustee Evans-Aye, Trustee Pabst-Aye, Trustee Buckel-Aye, President Bibeau-Aye, Trustee Olson-Aye, Trustee Trudell-Aye. Motion Carried.
 - G. Review & Act on appointing election workers for 2022-2023-** This item was tabled until the next meeting.
 - H. Set Public Hearing for amending Village of Hammond Zoning Ordinance-** The public hearing was set for January 10, 2022, at 6:05pm.

ANNOUNCEMENTS & CORRESPONDENCE- President Bibeau informed the Board about the new park meeting held last week. They will have examples from the playground company at their next meeting. Administrator Hazer informed the Board that nomination papers for the Spring 2022 election can be picked up starting next Wednesday, December 1st and that if any of the Trustees up for re-election decide not to run, they need to submit the non-candidacy form by December 23rd.

ADJOURNMENT- Motion by Trustee Pabst to adjourn at 6:52pm, seconded by Trustee Evans.

UNOFFICIAL MINUTES Sandi Hazer, Clerk