

**VILLAGE OF HAMMOND**  
**455 DAVIS STREET – UPPER LEVEL**  
**POST OFFICE BOX 337**  
**HAMMOND, WISCONSIN 54015**  
**715.796.2727**

***Regular Board Meeting***

***September 12, 2016 – 6:00PM***

- 1. PLEDGE OF ALLEGIANCE.**
- 2. CALL TO ORDER.** President Bibeau called the meeting to order at 6:00PM.
- 3. ROLL CALL.** Members Present: President Bibeau, Trustees: Bob Trudell, Mark Benton, Kristi Olson, Rob Ward, Lynn Pabst and Laurie Gruber. Attorney Scott was also present.
- 4. INFORMAL PUBLIC COMMENT TIME-** Allison Hagen spoke about the “free library” the Friends of the Library want to place at the corner of Town Line Rd and Johnson Parkway. She also asked in future if they could place one on the empty lot at the cemetery. The Board said both places were fine. Del Werner spoke about the Running of the Llamas and the Board being blamed for it ending. He also inquired about rumors that the water/sewer rates may be going up. The Board told him no rate increase has been discussed. A Thank You statement was read from the Running of the Llama’s Committee. A statement is being sent out in the utility bills regarding accessibility for emergency responders. The Police Department will be sending out letters regarding the need for all properties to have house numbers.
- 5. ADOPTION OF AGENDA.** Motion by Trustee Pabst, seconded by Trustee Gruber to approve the agenda as presented. All in Favor. Motion Carried
- 6. ADOPTION OF CONSENT AGENDA.** Motion by Trustee Trudell to adopt the consent agenda, seconded by Trustee Olson. All in Favor. Motion Carried.
- 7. OPEN SESSION BUSINESS:**
  - A. Conference Report and Municipal Court Updates-Judge Nelson-** Judge Nelson spoke about her conference and that the Department of Revenue will be helping to collect forfeitures.
  - B. Review & Approve Rezoning of Virgil Frederenko-Broadway Street from R1 to PUD (Planned Unite Development)-** Motion by Trustee Trudell to approve rezoning, seconded by Trustee Ward. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - C. Hammond Library Trunk or Treat Street Closure-Saturday, October 22, 2016- 4pm-8pm, Charlotte Street from Davis Street to Main Street-** Motion by Trustee Pabst to approve the street closure, seconded by Trustee Benton. All in Favor. Motion Carried.
  - D. Approve Just Fix It Transportation Resolution-** Motion by Trustee Benton to approve resolution, seconded by Trustee Trudell. . Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - E. Running of the Llamas-Discussion/Action Regarding Resident’s Concerns on Last Year of Event & Response to Newspaper Article-** President Bibeau received two emails regarding the ROTL. Some Board members feel that they were blamed for the ending of the ROTL. Trustee Gruber felt she was misquoted in the newspaper. The Village is not in a position to take over the event.
  - F. Discuss & Approve Cement Floor for Tower 2-** Motion by Trustee Trudell to approve the \$1000.00 bid for cement in Tower 2, seconded by Trustee Pabst. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Nye. Motion Carried.
  - G. Discuss & Approve Banner Brackets for Davis Street-** Motion by Trustee Trudell to approve the purchase of banner brackets, seconded by Trustee Gruber. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - H. Discuss & Approve Kage Snow Plow for Loader-** Motion by Trustee Gruber to approve the purchase of the Kage Snow Plow and selling the old plow to Billy Hawkins for \$2800.00, seconded by Trustee Ward. . Roll Call Vote: Trustee Trudell-Nye, Trustee Pabst-Nye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - I. Discuss & Approve Mower-** Motion by Trustee Trudell to purchase new Lawn Mower, Seconded by Trustee Gruber. . Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - J. Discuss & Approve Bobcat-** Motion by Trustee Trudell to approve purchase of Lawn Mower, seconded by Trustee Gruber. . Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - K. Discuss Removing Corrugated Metal from Building Code-** The Board instructed Administrator Hazer to work with the attorney and the building inspector to update the building code.
  - L. Siren-Budget Line Item-**The Board instructed Administrator Hazer to add this as a line item to the budget.
  - M. Siren Maintenance-**The Board asked that this be paid from the Safety budget.

- N. **Police Chief Rick Coltrain-Vacation-** Motion by President Bibeau to allow Chief Coltrain to carry over 6 days of vacation, seconded by Trustee Gruber. All in Favor. Motion Carried.
  - O. **Speed Trailer-** Chief Coltrain passed around pictures of the new speed trailer. The Board Thanked Rich Cronk for all his work on the trailer.
  - P. **National Night Out Summary and Budget Line Item-** Chief Coltrain gave a summary of National Night Out and asked for a separate line item in the budget. The Board instructed him to work with Administrator Hazer for the best solution.
  - Q. **Police Department Facebook Page-** Chief Coltrain informed the Board the Police Department has a Facebook page up and running.
  - R. **Active Shooter Training at High School-**Chief Coltrain invited the Board to observe the Active Shooter Training to be held on October 17 at the high school.
  - S. **Running of the Llamas Summary-** Chief Coltrain gave a brief review and commented that it went really well.
  - T. **CLOSED SESSION 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**  
*Employee 90 Day Review-Public Works employee, Andy Jensen-* Motion by Trustee Gruber to go into closed session, seconded by Trustee Trudell. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - U. **CLOSED SESSION 19.85(1)(G) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.** *Seepage Cell Update & Responses to Interrogatories & Request for Production of Documents.*  
- Motion by Trustee Gruber to go into closed session, seconded by Trustee Benton. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - V. **CLOSED SESSION 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.**  
*Police Department Personnel/Negotiations-* Motion by Trustee Gruber to go into closed session, seconded by Trudell. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - W. **Reconvene in Open Session to discuss any decisions made in Closed Session-** Motion by Trustee Gruber to come out of closed session, seconded by Trustee Trudell. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried.
  - X. The Board conducted Andy Jensen's 90 day review and he is doing a great job. Motion by Trustee Benton to increase Andy's pay by \$1.00 retroactive to August 18<sup>th</sup>, seconded by Trustee Trudell. Roll Call Vote: Trustee Trudell-Aye, Trustee Pabst-Aye, Trustee Benton-Aye, President Bibeau-Aye, Trustee Gruber-Aye, Trustee Olson-Aye, Trustee Ward-Aye. Motion Carried. The Board meet with the Litigation Attorney and Engineers and received an update and a timeline of events to occur. The Board meet with Chief Coltrain and discussed his department. Any wage adjustments would be made at budget time.
- 8. **ANNOUNCEMENTS & CORRESPONDENCE-** The second annual Christmas Tree Lighting will be December 1<sup>st</sup> at 6:00pm
  - 9. **ADJOURNMENT:** Motion by Trustee Trudell to adjourn at 9:30pm, seconded by Trustee Gruber. All in Favor. Motion Carried.

UNOFFICIAL MINUTES Sandi Hazer, Clerk